

# Helpful Guide to Moving into a Highstone Property

## With 4 Weeks to Go

- Get estimates from removal companies, checking that comprehensive insurance cover is available against damage or loss, do they offer a packing/unpacking service?
- Buy contents insurance for your new home
- Arrange for change of address cards to be printed
- Contact a telephone provider to arrange for a phone line installation

## With 2 Weeks to Go

- Draw up a list of things to pack, take the opportunity to clear out unwanted items and give them to charity, sell through classifieds/eBay, or take to the tip!
- Make sure you have enough packing materials, sturdy boxes, string and sticky tape.
- Tell your local chemist if you use their prescription delivery service

## With 1 Week to Go

- Send off change of address cards and letters
- Arrange and pay for automatic redirection of your mail by the Post Office
- Put together all your important documents in one place

## With 1 Day to Go

- Check all your lists to make sure nothing has been overlooked
- Complete your packing except for those items you are likely to need overnight.
- Prepare a picnic for moving day
- Make sure you have collected together important documents and valuables in a safe place
- Put together a bag with a few essential clothes, bedding, towels for your new home

## On Moving Day

- Pack up final items

## Who to Notify

- BT or Phone provider - Landline
- Mobile Phone provider
- Internet/Broadband
- Satellite or internet TV Provider
- TV Licence Office
- Lease or Rental Companies (e.g. TV Set)
- Electoral Registration Office
- Council Tax
- Department for Work and Pensions
- HMRC – Tax Office
- Bank
- Building Society
- Credit Card and Store Card Companies
- Insurance Policies
- Premium Savings Bonds Office (ask at the Post Office)
- The Post Office – redirect your mail
- Doctors Surgery
- Dentist
- Sports or Social Clubs