



# REPORT A REPAIR FORM

DATE \_\_\_\_\_

Please complete this form and send it to : Highstone Housing Association  
Broadstone Farm  
Browns Edge Road  
Ingbirchworth  
SHEFFIELD  
S36 7GR

**NAME OF TENANT**

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**NAME OF PERSON  
REPORTING REPAIR**

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**RELATIONSHIP TO  
TENANT**

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**ADDRESS**

(INCLUDE FLAT/APARTMENT  
NUMBER

**PHONE NUMBER**

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**MOBILE**

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**EMAIL ADDRESS**

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**WHAT NEEDS TO BE  
REPAIRED?**

PLEASE PROVIDE AS MUCH  
DETAIL AS POSSIBLE